

Invitation to Tender

Project title : GIZ-BMU TRIGEN

Project No : 08.9299.2-001.00

Purpose of Bid: Procurement of Ancillary equipment for GIZ - TRIGEN Project in New Delhi as per the terms & Conditions specified below

Dear Sir

We are pleased to send in attachment following documents for reference:

- I. Bidding conditions
- II. List of Equipments with Specifications
- III. Evaluation Criteria
- IV. Bank Guarantee format
- V. General Conditions

We request you to submit your bid in a sealed envelope for the indicated scope of supplies here. The bid must reach to GIZ Office latest by **17:00hrs on September 12th, 2011** at the below given address. Separate bids are invited for each Lot.

The Procurement Manger
GIZ Office, First Floor
B-5/1, Safdarjung Enclave
New Delhi – 110 029

Please mark your envelope **Tender Ref: Bid " Trigeneration Equipments"**

Please **send your queries (if any) only via e-mail** to gtzproc@giz.de marking the subject line **"Query on Trigeneration Equipments"**. **Deadline for seeking clarifications – 7th September'2011.**

The queries will be answered latest by 8th September 2011.

Please refrain from personal / telephonic / telefax contact on the subject of this tender

The bids received shall be evaluated by the GIZ with regard to their brand / quality of material and to their price.

We look forward to receiving your offers.
Thanking you and

With best regards,

Procurement Manager

Details / specifications of Equipment required

As per attached list(s)

Bidding Conditions

- a) Supplier to clearly indicate brand, manufacturer name and quality of material to be used as relevant and where available.
- b) An Earnest Money Deposit equivalent to INR 100,000 must be sent along with the bids, in the form of a Demand Draft issued by a Nationalised Bank, favoring **GIZ Office** and payable in New Delhi. The EMD will be returned to the firms once the order is awarded. To the winning firm, the EMD will be returned after the contract is signed and Performance Guarantee received from the supplier.
- c) A performance guarantee equivalent to 5% of total order value will be provided by the vendor at the time of order acceptance. This could be in the form of Demand Draft or Bank Guarantee, valid upto 15 days beyond the final delivery date.
- d) Payment Terms. Advance payment upto maximum of 30% will be paid only against bank guarantee valid for at least 30 days beyond the date of scheduled delivery. (Bank Guarantee format can be viewed among the documentation for this tender uploaded in GIZ web site)
- e) Please indicate separately the packing & freight costs and forwarding up to the points of use/installation in JPNATC (Trauma Centre) near AIIMS on Ring Road, New Delhi - if not included in the material costs
- f) Indicate Taxes applicable (with respective tax rates and amounts)
- g) Indicate shortest delivery time (delays in delivery entails a penalty as per General Terms & Conditions)
- h) The validity of the offers should be at least for 45 days from the date of deadline for submission of bids
- i) The prices shall be unchanged up to the last lot of deliveries to be made as per the indicative delivery schedule given; firm dates for delivery will be provided soon after the contract is prepared
- j) Attach copy of PAN Card

Evaluation Criteria

- i. All the bids will be evaluated technically as per the evaluation criteria indicated
- ii. The bidders are required to provide documentary evidence (photo copies) wherever relevant in support of below criteria along with their Techno-commercial bid
- iii. The final decision will be based on the quality / brand and net cost price
- iv. Weightage for technical and financial offers will be equal i.e. 50% each
- v. GIZ reserves right to award the order in parts or in full to one or more firms
- vi. No costs for submitting the tenders / quotations / drawings will be reimbursed by GIZ
- vii. Incomplete offers will be summarily rejected
- viii. There will be no public opening of bids
- ix. GIZ reserves the right to waive off any formalities thereof or reject any or all the tenders received without assigning any reason thereof.
- x. Offers are to include only well known brands

Technical scoring criteria - Tender for supply of IT Material

Sl.Nr.	Criteria	Max. Score
1	Experience: Years of existence of the company in the relevant industry	25
2	Financial solvency: Average annual turnover (INR) in past 3 years	25
3	Maximum value of single order for supply of similar equipment handled in past 3 years	20
4	Delivery Plan: Maximum time needed after delivery request by GIZ to deliver different at installation site	15
5	Service location: Please indicate available after sales service plan / defects replacement under warranty in the city of New Delhi	10
5	Warranty: Period of warranty (indicate extended warranty if any)	5
Total for Technical score		100

